Erasmus+ Programme Key Action 1 – Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional agreement 2017-2019 between Partner countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[1] (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF NEWCASTLE CENTER FOR MULTIPHASE PROCESSES			
KÜTAHYA DUMLUPINAR UNIVERSTIY	TR KUTAHYA01	**Lec. Gülşah DİKMECİ** Erasmus+ Coordinator Kütahya Dumlupınar Üniversitesi Evliya Çelebi Yerleşkesi Rektörlük Dış İlişkiler Koordinatörlüğü Kütahya/ Merkez / TURKEY Tel:+90 274 265 2031/ 1040; Fax: +90 274 265 2133 E-mail: iro@dpu.edu.tr gulsah.dikmeci@dpu.edu.tr	http://obs.dpu.edu.tr/obs/bologna/index.aspx

B. Mobility numbers[2] per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:
The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM	TO	Subject area	Subject area name *	Study cycle [short	Number of student mobility periods

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[2] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:*
http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	code * [ISCED]		cycle, 1st, 2nd or 3rd] *	Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR KUTAHYA01	AU…..	NONE	NONE	NONE	NONE	NONE
TR KUTAHYA01	AU…..	NONE	NONE	NONE	NONE	NONE

*Optional: subject area code & name and study cycle are optional.
http://www.uis.unesco.org/education/pages/international-standard-classification-of-education.aspx

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR KUTAHYA01	AU…..	0710	Mining Engineering	NONE	2 X 7 days
AU…..	TR KUTAHYA01	NONE	NONE	NONE	NONE

C.   Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc-tion 1	Language of instruc-tion 2	Recommended language of instruction level[3]	
				Student Mobility for Studies [Minimum recom-mended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]

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[3] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

AU…..					
TR KUTAHYA01		Turkish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff.]

TR KUTAHYA01

For the application procedure for incoming students, information available at http://erasmus.dpu.edu.tr/tr/

E. Calendar

1.   Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
AU…..		
TR KUTAHYA01	30th June- nominations 15th July- applications	30th November- nominations 15th December-applications

TR KUTAHYA01

1. Applications/information on nominated students must reach the receiving institution by:
2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

    In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F.   Information

1. Grading systems of the institutions

The following scale is used for all types of evaluations/ examinations. It is compulsory to take all the courses. Students are required to attend to the courses and pass all the exams. For each course

taken, students are given one of the following grades by the course teachers. The marks, grades and grade points are given below:

TR KUTAHYA01:

ECTS GRADES	DPU LOCAL GRADES	MARK	GRADE POINTS	STATUS
A	AA	85-100	4.00	Successful
B	BA	80-84	3.50	Successful
C	BB	75-79	3.00	Successful
D	CB	70-74	2.50	Successful
E	CC	60-69	2.00	Successful
FX	DC	55-59	1.50	Fail*
FX	DD	50-54	1.00	Fail*
F	FD	40-49	0.50	Fail
F	FF	00-39	0.00	Fail

*Students with a (**DC**) and (**DD**) grade are considered successful if they have a GPA of 2.00 in the given year.

DZ (Not attended) grade is given if a student doesn't fulfill the attendance and/or application requirements of the course.

YT (Satisfactory) grade is given to the student who is successful in taking non-credit courses.

YZ (Unsatisfactory) grade is given to the student who is unsuccessful in taking non-credit courses.

MU (Exempt) grade is given to the student who is found successful in examination from exemption conducted by the department concerned for courses determined by the University Senate.

IZ (Incomplete) grade is given if a student academically permitted and so doesn't fulfill the requirements of the course.

1 full academic semester   : 60 credits

1 semester   : 30 credits

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
AU…..		

TR KUTAHYA01	iro@dpu.edu.tr +90 274 265 2031	http://www.mfa.gov.tr/default.en.mfa Practical Information

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
AU…..		
TR KUTAHYA01	iro@dpu.edu.tr +90 274 265 2031	http://obs.dpu.edu.tr/oibs/bologna/index.aspx

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
AU…..		
TR KUTAHYA01	iro@dpu.edu.tr +90 274 265 2031	http://obs.dpu.edu.tr/oibs/bologna/index.aspx

G.   SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[4]
AU…..		…/…/…..	
TR KUTAHYA01	Prof. Dr. Kaan ERARSLAN Vice-Rector	…/…/…..	

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[4] Scanned signatures are accepted

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