

## KÜTAHYA DUMLUPINAR UNIVERSITY

### VOLUNTARY PREP CLASS STUDENT PLACEMENT REGULATIONS

(Accepted in the Dumlupinar University senate's number 17 meeting dated September 6, 2012.)

#### **Aim**

**ARTICLE 1 – (1)** The purpose of this regulation is to set out the procedures, principles regarding evaluation and placement of voluntary preparatory class applications.

#### **Scope**

##### **ARTICLE 2 – (1)**

This regulation includes procedures, principles and general rules regarding evaluation and student placement of voluntary preparatory class applications, and second foreign language education and training applications.

#### **Evaluation of Applications**

**ARTICLE 3 – (1)** At the beginning of each academic year School of Foreign Languages Academic Board decides a student number quota for preparatory classes. While deciding physical conditions and teaching staff are taken in to account.

**ARTICLE 4 – (1)** If the number of applications from vocational schools, undergraduate and graduate schools do not exceed the quota, all the applicants will be accepted.

**ARTICLE 5 – (1)** After placing compulsory preparatory class students 20 % of the quota is used for associate degree students, 5 % is used for graduate degrees, and 75 % is used for bachelor's degree students.

(2) At first, the quota of bachelor's degree students is used for departments having 30% of their education in foreign language, then the rest of the students are placed according to their rank of university placement test results. There is a main list and a substitute list in the same amount.

**ARTICLE 6 – (1)** If the application number of associate degree students exceeds the quota, their rank of university placement test results are considered. There is a substitute list in the same amount.

**ARTICLE 7 – (1)** If the application number of graduate degree students exceeds, their ALES grades are considered. The rank for the substitute list is also considered in the same way.

**ARTICLE 8 – (1)** For the second foreign language, students are asked to list their first three choice. While evaluating the applications, students' rank in university placement test results are considered and the quota of each language is considered.

For the conditions that aren't listed among these regulations

**ARTICLE 9 – (1)** For the conditions that aren't listed among these regulations, decisions of the School of Foreign Languages are applied according to the approval of Senate.

#### **Enforcement**

**ARTICLE 10 – (1)** This regulation will be enforced after approval of Dumlupinar University Senate beginning from 2012-2013 education-training academic year.

#### **Enforcement**

##### **ARTICLE 11 – (1)**

The Rectorate of the Dumlupinar University enforces the provisions of this Regulation