

ERASMUS STUDENT TRAINEESHIP IN SLOVENIA

EMPLOYER INFORMATION	
Name of organization	E-zavod (E-Institute)
Address incl. post code	Čučkova ulica 5, 2250 Ptuj, Slovenia
Telephone	+386 2 749 32 25
E-mail	darko@ezavod.si
Website	www.ezavod.si
Number of employees	9, full time
Short description of the company	We are developmental NGO focused on Sustainable development and innovation support. We fulfill our mission by implementing EU funded projects from the fields of: Open innovation, living labs, technology transfer, smart cities, Energy Efficiency, Renewable Energy and Environment.
Other	We are small team with highly independent workers, situated in the oldest Slovenian town Ptuj.

CONTACT DETAILS	
Contact person for this placement	Darko Ferčej
Department and designation / job title	director
Direct telephone number	+386 2 749 32 25
E-mail address	darko@ezavod.si

PLACEMENT INFORMATION

Department / Function	We offer 2 trainee posts: 1.) Innovation / technology transfer 2.) Sustainable development
Description of activities	For Innovation/technology transfer: <ul style="list-style-type: none"> • Open innovation and living lab support, • Technology transfer, new trends, • Support to SMEs, internationalization. For Sustainable development: <ul style="list-style-type: none"> • CO2 reduction, protection of nature, • Energy Efficiency, Renewable Energy, • Sustainable mobility. For both: <ul style="list-style-type: none"> • EU project management and administration • EU project preparation and funding • Partner search
Location	Ptuj, Slovenia
Duration	Upon your request, minimum 3 months
Working hours per week	40
Accommodation	not provided (we can assist with the search of an appropriate accommodation)
Details of financial and "in kind" support to be provided	The trainee will not get financial support. Basic advantages are competitive knowledge gained and fact, that all our past employees and trainees have job.
Other	The trainee will be provided with a desk and a computer in our shared space offices.

COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS

Languages and level of competence required	English – good knowledge of English language (written and spoken)
Computer skills and level of skills required	High-level working skills with Microsoft office tools, internet, social media, etc.
Drivers license	not required
Other	Creativeness, self initiative, independent working

INFORMATION PROVIDED BY

Name	Darko Ferčej
Department / Function	director
E-mail address	+ 386 2 749 32 25
Phone number(s)	darko@ezavod.si
Date	21.3.2014

